

**San Francisco Society of the New Jerusalem
Proposed Operating Budget 2023**

BvA January - Sept. 30, 2022

red = notable change such as increase

	Total		
	2022 YTD	2022 Budget	2023 Proposed Budget
Income			
4-1000 Contributed Income			
4-1210 Loose Offerings	5,654.97	10,000.00	10,000.00
4-1220 Pledges & Other Givings	82,742.00	120,000.00	120,000.00
4-4000 Restricted Contributions	0.00		
4-5000 Grants	8,000.00		7,000.00
Total 4-1000 Contributed Income	\$ 96,396.97	\$ 130,000.00	\$ 137,000.00
5-1000 Earned Income			
5-1099 Facilities Use Fees			
5-1100 Facilities Use Fees - Weddings	28,175.00	50,000.00	50,000.00
5-1110 Facilities Use Fees - Receptions	18,625.00	30,000.00	30,000.00
5-1120 Facilities Use Fees - Baptisms	750.00	1,000.00	1,000.00
5-1130 Facilities Use Fees - Memorials	5,600.00	6,000.00	6,000.00
5-1140 Facilities Use Fees - Waldorf School	30,000.00	36,000.00	36,000.00
5-1145 Facilities Use - Other	8,850.00	8,000.00	12,000.00
Total 5-1099 Facilities Use Fees	\$ 92,000.00	\$ 131,000.00	\$ 135,000.00
5-1260 Program Events			
5-1261 Program Events-Concerts		15,500.00	0.00
5-1262 Program Events-General	3,311.49	3,500.00	1,000.00
Total 5-1260 Program Events	\$ 3,311.49	\$ 19,000.00	\$ 1,000.00
5-1295 2121 Rental Income pd to operating	25,000.00	30,000.00	36,000.00
5-1340 Interest & Dividend Income	3,311.13	4,415.00	4,415.00
Total 5-1000 Earned Income	\$ 123,622.62	\$ 154,415.00	\$ 176,415.00
Total Income	\$ 220,019.59	\$ 284,415.00	\$ 313,415.00
Expenses			
6-1000 Personnel Expense			
6-1010 Minister Salary	30,416.70	36,500.00	45,550.00
6-1020 Minister 1/2 SE Tax	2,518.30	3,022.00	3,484.58
6-1030 Minister Housing	45,000.00	54,000.00	54,000.00
6-1040 Minister Medical	14,125.87	15,410.00	15,410.00
6-1050 Minister Pension	4,768.70	6,335.00	7,212.42
6-1080 Minister Travel		1,500.00	1,500.00
6-1090 Minister Continuing Education	587.47	1,000.00	1,000.00
6-1095 Minister Phone	700.00	840.00	840.00
6-1110 Music Coordinator Salary			15,000.00
6-1240 Office Manager	61,816.70	74,180.00	81,600.00
6-1410 Employer's Payroll Tax	7,055.86	8,467.00	10,875.00
6-1490 Workers Comp Insurance	1,591.00	1,647.00	1,500.00
Total 6-1000 Personnel Expense	\$ 168,580.60	\$ 202,901.00	\$ 237,972.00
6-2000 Professional & Contract Fees			
6-2110 Venue Coordinator	3,610.00	7,500.00	7,500.00
6-2130 Guest Ministers	1,250.00	2,500.00	2,500.00
6-2250 Accounting Fees	3,776.63	4,500.00	4,950.00
Total 6-2000 Professional & Contract Fees	\$ 8,636.63	\$ 14,500.00	\$ 14,950.00
6-3000 Occupancy Expense			
6-3010 Telephone/Internet	3,170.23	3,500.00	3,700.00
6-3020 PG&E	4,736.31	5,500.00	6,200.00
6-3030 Water	1,907.63	2,700.00	2,700.00
6-3040 Trash Removal	3,082.90	3,300.00	3,300.00

6-3050 Cleaning Service	7,800.00	9,000.00	9,400.00
6-3070 Gardening Service	7,923.12	8,500.00	8,500.00
6-3080 Parking	1,478.50	1,600.00	1,600.00
6-3090 Organ/Piano Repair & Maintenance	180.00	400.00	400.00
6-3095 Building Repair & Maintenance	1,635.30	7,500.00	7,500.00
Total 6-3000 Occupancy Expense	\$ 31,913.99	\$ 42,000.00	\$ 43,300.00
6-4000 Office/General Administrative Expenses			
6-4100 Advertising	179.26	4,000.00	2,000.00
6-4170 Candles/Duraflames	475.91	2,200.00	2,200.00
6-5200 Office Supplies	848.49	1,500.00	1,500.00
6-5220 Office Equipment	1,895.09	3,200.00	3,200.00
6-5230 Copy Machines	2,190.60	3,100.00	3,100.00
6-5240 Postage & Delivery	307.64	750.00	750.00
6-5260 Bank Charges/Pay Pal Fees	-125.85	200.00	200.00
6-5300 Insurance	9,676.25	14,000.00	16,250.00
6-5380 Cleaning Supplies	701.61	1,200.00	1,200.00
6-5460 Program Event Expenses			
6-5461 Concert Expenses		15,500.00	0.00
6-5462 Program Event Expenses-General	709.95	3,500.00	1,000.00
Total 6-5460 Program Event Expenses	\$ 709.95	\$ 19,000.00	\$ 1,000.00
6-5480 Gifts & Volunteer Appreciation	177.12	500.00	500.00
6-5490 Miscellaneous Expense		500.00	500.00
6-5495 Property Tax	24.74	90.00	60.00
Total 6-4000 Office/General Administrative Expenses	\$ 17,060.81	\$ 50,240.00	\$ 32,460.00
6-7000 Worship Expense			
6-7010 Seasonal Decor/Flowers	249.26	600.00	600.00
6-7015 Ecclesiastical Supplies	58.67	350.00	350.00
6-7020 Music Supplies	277.00	500.00	500.00
6-7025 Guest Musician	10,625.00	15,000.00	15,000.00
6-7030 Library Books		100.00	100.00
6-7040 Section Leader	9,400.00	12,000.00	0.00
6-7050 Fellowship	601.43	1,000.00	1,000.00
6-7060 Kitchen & Coffee Hour	1,680.41	3,200.00	3,200.00
6-7070 Sunday School Expense	169.18	900.00	900.00
6-7080 Childcare & Kitchen Clean-up	3,092.25	3,500.00	3,500.00
6-7090 Outreach	1,693.15	3,000.00	3,000.00
Total 6-7000 Worship Expense	\$ 27,846.35	\$ 40,150.00	\$ 28,150.00
6-8000 Discretionary Expense			
6-8010 Minister's Discretionary	150.00	1,800.00	1,800.00
6-8030 Travel & Mileage		1,200.00	400.00
Total 6-8000 Discretionary Expense	\$ 150.00	\$ 3,000.00	\$ 2,200.00
Total Expenses	\$ 254,188.38	\$ 352,791.00	\$ 359,032.00
Net Income	-\$ 34,168.79	-\$ 68,376.00	-\$ 45,617.00
Other Income			
4-2410 Retreat Scholarships	3,695.00	1,500.00	3,500.00
5-1290 Retreat Fees	10,210.00	10,000.00	10,000.00
Other Investment Income			
5-1440 Unrealized Gains			
Total Other Investment Income			
Total Other Income	13,905.00	11,500.00	13,500.00
Other Expenses			
6-8040 Annual Retreat Expenses	14,164.50	10,000.00	14,000.00
Total Other Expenses	14,164.50	10,000.00	14,000.00
Net Income			\$ (46,117.00)